

**CITY OF TILLAMOOK**  
**MONDAY, May 17, 2010**  
**CITY HALL, 210 LAUREL AVENUE, TILLAMOOK OR 97141**

**WORKSHOP:** Workshop was held from 6:30 p.m. to discuss the possibility of a 1% increase to the Transient Room Tax.

**CALL TO ORDER/FLAG SALUTE:**

Mayor McPheeters called the regular City Council meeting to order at 7:00 P.M. and led the Pledge of Allegiance.

**ROLL CALL:**

**Those present for roll call:**

Mayor Robert McPheeters  
Councilor Joe Martin  
Councilor Matt Harris  
Councilor Suzanne Weber  
Councilor Steve Forster  
Councilor John Sandusky  
Councilor Willard Berry

**Staff present:**

Mark Gervasi, City Manager  
John Putman, City Attorney  
Terry Wright, Chief of Police  
Bernadette Sorensen, City Recorder

**AGENDA:**

The posted agenda for the May 17, 2010 is attached and by this reference is made a part of the record.

**ADDITIONAL INFORMATION PROVIDED TO MEMBERS AFTER PACKET ISSUED:**

(Copies Attached)

1. Voucher Register for current bills to be reviewed for payment.
2. City Recorder's Report. Exhibit A.
3. Tillamook US 101/OR 6 Alternatives Study Project Update. Exhibit B.

**MINUTES:** None

**PROCLAMATIONS:** None

**PRESENTATIONS/UPDATES/REQUESTS:**

1. **ODOT Highway 101/US 6 Update**—Tony Snyder, Project Manager

**MONTHLY REPORTS:**

1. **City Recorder**—City Recorder Sorensen reported that March and April payments from the collection agency continue to prove the validity of their service. Several Councilor's and the Mayor's terms will be expiring soon; Sorensen will be working on information for the upcoming election process for Councilors and the Mayor. Online banking with the Bank of Astoria is moving forward nicely, and the office will soon be set up for credit card payments at the counter.

**PUBLIC HEARINGS:**

1. **Citizen Hearings**--Chief Wright reported that Miss Harvey's class won the contest associated with the CSI program.

**COMMITTEE REPORTS:**

1. **Personnel Committee**—A meeting will take place this week.
2. **Beautification Committee**—There was a meeting at the Sue H. Elmore Park to discuss beautification options. They will work on a park “Master Plan” and prioritize ideas for revitalization with input from the Historical Society. The committee looked at the potential use of the Hoquarton Slough for kayak purposes. They put out a bid for watering, are on track for the garage sale (June 5<sup>th</sup>) and City clean up (June 12<sup>th</sup>). The next meeting will be June 15, 2010 at 8:15 a.m. where they will discuss more of the master plan.
3. **Finance Committee**—None
4. **Public Safety Committee**—A new committee is being identified, a meeting will be announced soon.
5. **Public Works**—None.
6. **Associations Committee**—A Small Cities meeting will be held in Nehalem on May 19, 2010 from 11:00 a.m. to 1:00 p.m. Councilors Berry and Martin will attend.

**PENDING BUSINESS:**

1. **Budget Documents for May 19, 2011 Budget Meeting**—City Manager Mark Gervasi pointed out the new budget pages included in the packet for review. Gervasi explained that the \$10,000.00 surplus of the economic development fund money would be transferred to the general fund as revenue and be expended through the City Hall sub-fund. The projected pay scale was also included with potential pay increases reflected. The next budget meeting on May 19, 2010 will be used to discuss the general fund more thoroughly.

**NEW BUSINESS:**

1. **Annual Asphalt Bid**—S.C. Paving was the only bid received. The price remained the same as the prior year. Councilor Sandusky moved to accept the bid from S.C. Paving Company as presented on the 2010 bid sheet for asphalt. Councilor Weber seconded the motion, it was carried unanimously by the council seated.

**LEGISLATIVE:**

1. **Ordinance Controlling Vehicular and Pedestrian Traffic and Repealing Ordinance #1201**—First reading by title only. Staff report given by Chief Wright. Councilor Sandusky moved for the first reading of the ordinance by title only. Councilor Weber seconded the motion. The motion passed unanimously by the council seated. City Recorder Sorensen read the ordinance by title only. A second reading will be held during the first Council Meeting in June.

**STAFF COMMUNICATIONS/CORRESPONDENCE/DISCUSSION:**

No comments were made, the items reported on the agenda were for informational purposes only.

1. TRA Quarterly Report.
2. Invitation to Tillamook Bay Water Trail Inauguration.
3. Letter from Port of Tillamook Bay supporting Tillamook Chamber of Commerce.

**MAYOR'S REPORT:**

1. **Mayor McPheeters** reported that the Oregon Mayor's Association is advertising an essay contest open to students in public, parochial, and home schools. Students are to write a 500-1,000 word essay on the topic, “If I were Mayor....” Applications are available at City Hall, the public library and schools. Submissions are due by May 28, 2010 at 4:00 p.m.

**RECESS:** Mayor McPheeters announced a recess of 5 minutes before convening into an Executive Session.

**EXECUTIVE SESSION:**

Mayor McPheeters opened an executive session at 8:37 p.m. regarding a complaint under ORS 192.660(2)(b). The session was adjourned at 9:36 p.m.

**CALL TO ORDER:**

Mayor McPheeters re-opened the regular council session at 9:36 p.m. Councilor Forster moved that no action be taken on the grievance brought forward by an employee of the City of Tillamook and recommends that the parties involved meet informally and talk it over. Councilor Sandusky seconded. There was no further discussion. The motion carried unanimously by council seated.

**AUTHORIZATION TO PAY BILLS:**

The Finance Committee had reviewed the current bills prepared for payment. Councilor Martin moved to pay the bills approved by the Committee. Councilor Weber seconded the motion. Council seated approved the motion unanimously.

**GENERAL CHECKING ACCOUNT**

A/P Batch 5/17/2010

Checks #29000-29070

\$248,625.34

**ADJOURNMENT:**

There being no further business Mayor McPheeters adjourned the meeting at 9:38 p.m.

**APPROVED:**

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Mayor

**ATTEST:**

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City Recorder